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## **Balsall Parish Council Cemetery Committee Meeting Monday 22 January 2024 @ 1.30pm**

Notice is hereby given of the Balsall Parish Council Cemetery Committee Meeting to be held on Monday 22 January 2024 at 1.30pm in the Westlake Room, Village Hall, 112 Station Rd, Balsall Common CV7 7FF.  
Councillors are summoned to attend for the purpose of resolving the business to be transacted.  
The Public and Press are cordially invited to attend.

Tracey Carpenter  
Clerk & RFO  
16 January 2024

### **AGENDA**

- 1. Present**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Proposal** to approve as a correct record the Minutes of the Cemetery Committee Meeting held on Monday 16<sup>th</sup> October 2023.
- 5. Public Forum**  
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.  
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
  - Complaints will be referred to the Clerk for action;
  - Councillor(s) may undertake to follow up the issue;
  - Agree an agenda item for the next meeting
- 6. Proposal** to approve a supplier to undertake remedial works to risk 1 memorials in Temple Balsall Cemetery in line with Parish Council resolution 08.11.23 item 12.
- 7. Proposal** to note update on memorial remedial works.
- 8. Proposal** to seek quotes for remedial works to memorials identified as risk 3.
- 9. Proposal** to determine memorial applications for suitability of appearance in accordance with the Temple Balsall Cemetery Rules and Regulations:
  - i) Plot 557
  - ii) Plot 558
- 10. Dates of next quarterly meetings.**  
**April 2024**  
**July 2024**  
**October 2024**  
**January 2025**